

MINUTES OF BOARD MEETING
Manitowoc Board of Education
August 13, 2013

A regular meeting of the Board of Education was called to order by President Linda Gratz at 6:00 p.m. Members present were Mr. Lee Braunel, Ms. Catherine Shallue, Mr. Dave Longmeyer, Mr. Dave Nickels, Mr. Keith Shaw, and Ms. Linda Gratz. Also present were Superintendent Marcia Flaherty and Board secretary Rebecca McLafferty. Members absent: Ms. Karen Rohrer

A motion was made by Lee Braunel, seconded by Keith Shaw, and unanimously carried (6-0) by roll call vote to convene in closed session for the purpose of considering the annual performance evaluation of the superintendent of the school district, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

The Board reconvened in open session at 7:00 p.m. and began with the pledge of allegiance and roll call.

A motion was made by Lee Braunel, seconded by Dave Longmeyer, and carried, to approve the minutes of the July 9, 2013, regular meeting and the July 23, 2013 special meeting.

Brenda Emmert of 1116 Elm Street in Manitowoc spoke about staffing first grade classes at Jackson School. She noted that concerned Stangel Elementary School parents spoke previously to the Board, resulting in an additional teacher being hired.

Chairperson Dave Nickels reported on the July 23, 2013, Policy and Personnel Committee meeting which was held to discuss proposed policies containing nepotism sections. During the meeting, Director of Human Resources Andrea Holschbach discussed policies 3120 Employment of Professional Staff and 4120 Employment of Support Staff. The committee voted to bring the two policies, with an edit, forward to the Board. Board member Braunel expressed dissatisfaction with the wording. Discussion ensued regarding applicable Board policy or State Statutes. President Gratz informed the Board that legal counsel indicated there is legal guidance requiring Board members to recuse themselves from voting on matters which would impact finances of family-member employees. Dave Nickels stated that any elected person is responsible for their own vote and that the term "family member" can mean whatever you want, whether someone in the household or a sibling. Director Holschbach said that NEOLA is comfortable with this wording, and that specific concerns can be clarified. On motion brought from committee, the Board voted to approve the policies as presented (5-1, Braunel opposed).

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Dave Nickels, seconded by Keith Shaw, and unanimously carried (6-0) to approve voucher #363 totalling \$484,346.50, voucher #403 totalling \$4,305,529.95, and voucher #405 totalling \$1,316,692.85, for a total of \$6,106,569.30.

Director of Human Resources Andrea Holschbach presented the Personnel Report, consisting of six resignations and two retirements, hire of professional and support staff, approval of additional professional staff (5K teacher), approval of teacher lane movement for one teacher, and extracurricular contracts; and an addendum consisting of one retirement and one resignation, hire of professional and support staff. Motion was made by Keith Shaw, seconded by Dave Longmeyer, and unanimously carried (6-0) to approve the Personnel Report and Addendum as presented.

Director of Elementary and Secondary Education Debby Shimanek reported on the data inquiry process in the MPSD. Shimanek stressed the importance of data for continuous improvement of the school district. Some topics included how the district can use data to drive instruction in the district, accountability for the school report card, administrative training, the vision for data inquiry, interactive data analysis tools, school performance report, district report cards, and professional development.

Superintendent Marcia Flaherty presented a short video clip and drafted district goal objectives for 2013-2014. Discussion involved the vision statement as it relates to district goals. Suggestions were made to tweak wording within the goals. On motion by Keith Shaw, seconded by Lee Braunel, the goal objectives for 2013-2014 were unanimously approved (6-0), with minor revisions as agreed upon. Discussion involved evaluation of district goals. It was the consensus of Board members present that district goals be an ongoing process and that the Board be kept up to date on progress toward obtaining district goals. It was suggested that such progress be reported within the superintendent's district activity update.

On motion by Keith Shaw, seconded by Catherine Shallue, the Board unanimously (6-0) approved continuing the retention of Davis & Kuelthau for school board attorney services.

Superintendent Flaherty noted the following: the Wilson Jr. High School library renovation is nearing completion; the annual band bash was held last week; teachers are preparing for the 2013-14 school year; appreciation to Silver Lake College staff for accommodating MPSD professional development sessions; commended Ken Mischler for successful audit report; commended Andrea Holschbach on her leadership with Educator Effectiveness; new teacher-mentor week is August 19-23; commended Buildings and Grounds Director Jeff Schulz for work on scheduled summer projects as well as significant hail damage projects; acknowledged board members Gratz, Shaw, Braunel and Longmeyer who attended a recent educator effectiveness conference; and offered condolences for former MPSD employee Majel Pinney-Henrickson who succumbed to cancer.

Board President Linda Gratz presented School Board Guiding Principles. On motion by Keith Shaw, seconded by Catherine Shallue, the Board unanimously (6-0) approved the School Board Guiding Principles as presented.

Director Mischler presented budget adjustments for 2012-2013. On motion by Catherine Shallue, seconded by Keith Shaw, the Board unanimously voted (6-0) to approve budget adjustments for 2012-2013, as presented.

Committee referrals included a Finance and Budget Committee meeting being scheduled for August 20; review of Superintendent job description was referred to the Policy and Personnel committee; and a Buildings and Grounds committee meeting was requested.

On motion by Lee Braunel, seconded by Catherine Shallue, motion carried to adjourn the meeting at 8:52 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Linda Gratz
Board President