

MINUTES OF BOARD MEETING
Manitowoc Board of Education
December 10, 2013

A regular meeting of the Board of Education was called to order by President Linda Gratz at 7:00 p.m. Members present were Ms. Karen Rohrer, Mr. Lee Braunel, Ms. Catherine Shallue, Mr. Dave Longmeyer, Mr. Dave Nickels, Mr. Keith Shaw, and Ms. Linda Gratz. Also present were Director of Human Resources Andrea Holschbach (acting on behalf of Superintendent Marcia Flaherty) and Board secretary Rebecca McLafferty.

The Board meeting began with the pledge of allegiance and roll call.

Motion was made by Catherine Shallue, seconded by Karen Rohrer, and carried, to approve the minutes of the November 5, 2013, regular meeting and the November 26, 2013, special meeting.

Board President Linda Gratz acknowledged the receipt of two pieces of correspondence, one from the City of Manitowoc regarding an annexation, and one from Ellen Clare Ukinski regarding a class inquiry.

Technology Education Teacher and Archery Club Coordinator Jeffrey Koch introduced some of the district's 23 participants from the May, 2013, National Archery in the Schools Program/National Archery Championships in Louisville, Kentucky. Koch presented a framed certificate and team photograph to be displayed in the school district.

Kim Andrastek gave a presentation on the Jefferson Community Learning Center (JCLC) Program, which is funded through the 21st Century Learning Grant. Ms. Andrastek introduced student participants, who told what they liked about the program.

Phillip Bock introduced himself as the new education reporter for the Herald Times Reporter.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Lee Braunel, seconded by Keith Shaw, and unanimously carried to approve voucher #420 totaling \$4,037,528.42, voucher #422 totaling \$1,727,303.56, and voucher #425 totaling \$3,116,376.34, for a total of \$8,881,208.32. A financial statement was presented for the month ending November 30, 2013.

Ken Mischler presented the audit report for the year ending June 30, 2013, and answered Board inquiries.

Director of Human Resources Andrea Holschbach presented the Personnel Report, consisting of two resignations; hire of support staff, approval of Data & Technology Specialist position, approval of summer school rate and curriculum writing pay increase, approval of teacher lane movement for two employees, and approval of extracurricular contracts; and an addendum

consisting of hire of professional staff. Considering the Personnel Report, the following occurred:

1. Considerable discussion was held regarding duties and wages of the proposed Data & Technology Specialist position. On motion by Karen Rohrer, seconded by Catherine Shallue, the Board unanimously voted to approve the Data and Technology Specialist position as presented.
2. After Board inquiries, on motion by Keith Shaw, seconded by Lee Braunel, and unanimously carried, the Board approved the summer school and curriculum writing pay rates as presented.
3. Motion was made by Lee Braunel, seconded by Dave Longmeyer, and unanimously carried to approve the remaining items on the Personnel Report and Addendum, as presented.

Board President Linda Gratz announced that the District Safety Plan was tabled until the January 14, 2014, meeting.

In the absence of Superintendent Flaherty, Director Holschbach presented the Superintendent's district activity report, which highlighted:

- The district's holiday concert and program schedule is:
 - Thursday, December 12 – 7 p.m. – Grades 6, 7, 8 and Beginning Tuba Ensemble @ Washington Auditorium
 - Monday, December 16 – 7 p.m. – Freshman and Jazz Bands @ Washington Auditorium
 - Tuesday, December 17 – Madison School – 10 a.m. and 2 p.m.
 - Tuesday, December 17 – Grades 7-12 Holiday Orchestra Concert @ Lincoln – 7 p.m.
 - Wednesday, December 18 – Riverview 4K – 10:15 a.m. and 1:45 p.m.
 - Thursday, December 19 – Jackson School – 10 a.m. and 1:30 p.m.; In case of snow day, move to 12/20
 - Thursday, December 19 – Jefferson School – 10 a.m. and 1:45 p.m.
 - Thursday, December 19 – Lincoln Winter Choral Concert – 7 p.m.
 - Friday, December 20 – Monroe School – Dress Rehearsal – 10 a.m.; Program – 2 p.m.
- A Charitable Market event is scheduled for Saturday, December 14 from 8 a.m. to 1 p.m. at Washington Jr. High School. Proceeds will support Challenge Day and local and global charities.
- The MPSD has a Facebook page; please "like" us.
- There will be an IB induction program at Lincoln High School on December 16 from 7-8 p.m.

On motion by Keith Shaw, seconded by Karen Rohrer, and carried, the Board approved the 2014-2015 school calendar as presented.

Keith Shaw asked Board members to review WASB resolutions which will be voted on during the State Education Convention in January. Opinions regarding support or disapproval of resolutions will be brought to Keith Shaw at the January, 2014, school board meeting.

The following committee meetings will be scheduled: buildings and grounds committee; curriculum committee; finance and budget committee. Dave Nickels inquired about the physical education grading policy, and was informed that an update was to be provided three or four months after it came to the Board (which was in November 2013).

On motion by Lee Braunel, seconded by Catherine Shallue, motion carried to adjourn the meeting at 8:54 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Linda Gratz
Board President