

MINUTES OF BOARD MEETING
Manitowoc Board of Education
February 11, 2014

A regular meeting of the Board of Education was called to order by President Linda Gratz at 7:00 p.m. Members present were Ms. Karen Rohrer, Mr. Lee Braunel, Ms. Catherine Shallue, Mr. Dave Longmeyer, Mr. Keith Shaw, and Ms. Linda Gratz. Also present were Superintendent Marcia Flaherty and Board secretary Rebecca McLafferty.
Member absent: Mr. Dave Nickels

The meeting began with roll call and the pledge of allegiance.

Motion was made by Lee Braunel, seconded by Karen Rohrer, and carried, to approve the minutes of the January 14 and 21, 2014, regular meetings, and the January 28, 2014, special meeting.

Board President Linda Gratz acknowledged receipt of correspondence from Norval and Jean Dvorak regarding academic standards accountability in private schools.

Wilson staff shared student supports initiated this year to help students achieve academic success. Wilson students shared insights, and administration shared data regarding overall impact on student academic achievement.

In the absence of Policy/Personnel Committee chairperson Dave Nickels, Dave Longmeyer reported on the January 29, 2014, meeting. The following policies were discussed: 0167.6 Board Email – Public Records; 0167.7 Use of Personal Communication Devices (new); 1422/3122/4122 Nondiscrimination and Equal Employment Opportunity; 2260 Nondiscrimination and Access to Equal Educational Opportunity; 6320 Purchasing; 7510 Use of District Facilities; 7530.01V2 Board Owned Personal Communication Devices (new to MPSD); 7530.02 Staff Use of Personal Communication Devices (new); and 7542 Access to District Technology Resources from Personally Owned Communication Devices. A meeting has been scheduled for February 19, 2014, at 4 p.m. to continue reviewing the policies.

Lee Braunel, chairperson of the Buildings and Grounds Committee, reported on the January 29, 2014, meeting, during which information was provided regarding facility capital projects with a life cycle of 15-30 years. After discussion, a referral will be made, requesting a joint meeting of the Buildings and Grounds Committee with the Finance and Budget Committee, to discuss budgeting for potential projects.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Karen Rohrer, seconded by Lee Braunel, and unanimously carried (6-0) to approve voucher #433 totaling \$2,980,292.26, and voucher #436 totaling \$3,349,804.91, for a total of \$6,330,097.17. A financial statement was presented for the month ending January 31, 2014.

Director of Business Services Ken Mischler presented second Friday enrollment numbers from January 10, 2014. The number of students reported to the Department of Public Instruction on the PI-1563 Pupil Count Report totaled 5,301. Mischler indicated that due to erroneous reporting by another school district, the enrollment numbers will need to be slightly readjusted. Considerable discussion ensued regarding class sizes and future enrollment.

Director of Human Resources Andrea Holschbach presented the Personnel Report, consisting of one resignation, hire of support staff, recommended approval of a leave of absence for 2014-2015, recommended approval of teacher level movement for 2014-15 for one teacher, and approval of extracurricular contracts. Motion was made by Keith Shaw, seconded by Dave Longmeyer, and unanimously carried (6-0) to approve the Personnel Report as presented.

A PowerPoint presentation of District Goals was continued from the January 21, 2014, Board meeting. Superintendent Flaherty offered input along with MPSD Directors. The presentation covered goals and objectives for student learning, staff, operations, and communications.

Wilson Assistant Principal Jodee Stahmer presented the 2013-2014 At-Risk Report. Some topics included data trends, habitual truancy, student survey data, and goals. In response to a Board request, Stahmer indicated that she would provide Board members with a copy of the presentation, pending technicalities with the computer program. On motion by Keith Shaw, seconded by Karen Rohrer, the 2013-2014 At-Risk Plan was unanimously (6-0) accepted as presented.

Keith Shaw reported on the Wisconsin Association of School Boards' resolutions that were voted on at the State Education Convention in February 2014.

Superintendent Flaherty's district activity update included the following:

- Cast, crew and directors were commended for work on the recent LHS musical, "Catch Me If You Can";
- Attendance was encouraged for the annual Youth Art Month exhibit which opens Sunday, March 2; and
- Board President Linda Gratz was complimented for visiting all schools in the district.

Superintendent Flaherty summarized the importance of a survey proposed by Bill Foster of School Perceptions, an experienced community research firm based in Slinger, Wisconsin. The survey would ultimately seek community input on district priorities while distributing knowledge about the district. Motion was made by Keith Shaw, seconded by Lee Braunel, and unanimously approved (6-0) to proceed with a survey through School Perceptions. Superintendent Flaherty noted that the February 25 meeting will examine aspects of the survey.

Keith Shaw moved to approve the list of administrators who will receive contracts for the 2014-2015 school year. One administrator's contract period needed correction. Motion seconded by Lee Braunel was unanimously approved (6-0).

Motion was made by Lee Braunel, seconded by Keith Shaw, and unanimously approved (6-0) to accept the bid from Chartwells as the district's Food Service Management Company. The contract period is July 1, 2014, to June 30, 2015, with up to four 1-year renewals, with mutual agreement up to June 30, 2019. As required by law, the Request for Proposals was approved by the Wisconsin Department of Instruction. It had been five years since the food service contract was bid out. MPSD Food Service Director Lynette Zalec acknowledged the Board's approval and introduced District Manager Jerry Plocinski.

A committee referral was made for a joint Finance and Budget Committee/Buildings and Grounds Committee Meeting. The topic of whether HRAs should go to the Policy/Personnel Committee was referred and scheduled for 4 p.m. on Wednesday, February 19.

On motion by Lee Braunel, seconded by Catherine Shallue, motion carried to adjourn the meeting at 9:29 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Linda Gratz
Board President