MINUTES OF BOARD MEETING

Manitowoc Board of Education

June 25, 2013

A special meeting of the Board of Education was called to order by President Linda Gratz at

12:00 p.m. Members present were Mr. Lee Braunel, Ms. Catherine Shallue,

Mr. Dave Longmeyer, Mr. Dave Nickels, Mr. Keith Shaw, and Ms. Linda Gratz. Also present were Director of Elementary and Secondary Education Marcia Flaherty and Board secretary

Rebecca McLafferty.

Member absent: Karen Rohrer

Director of Elementary and Secondary Education Marcia Flaherty described the Information Library Media and Technology Plan which had been mailed to Board members for review prior to the meeting. The Department of Public Instruction requires the document to be updated every three years, with this report being for 2013-2016.

Marcia introduced members of the technology committee, Director of Business Services

Ken Mischler, Kristen Lee (assuming IT Coordinator duties after July 1), and Library Media Specialist Robin Mills.

Marcia Flaherty and Ken Mischler discussed the six main portions of the plan: Section 1: Introduction and Purpose/Authors and Approvals/Needs Assessment; Section 2: Goals and Activities; Section 3: Library Media Program/Technology Roles & Responsibilities/Budget–Upgrade Projects; Section 4: Data Collection/Policies; Section 5: Infrastructure/MPSD Network Map/Wireless Access Points; and Section 6: Curricula.

Some points of interest included meeting schedules for technology committees; pertinent parts of the 2010-2013 plan will carry into the 2013-2016 plan; and no-cost professional development opportunities for teachers. Goals are broken down into objectives and action steps with timelines attached.

The Board discussed new forms of assessment, including WISEdash from the Department of Public Instruction. Appropriate personnel will have secured access, with a separate portion of information available for public access.

Board members inquired about the use of school libraries and were informed how the duties of library staff members have changed in light of multi-media needs.

Keith Shaw left the meeting at 12:58 p.m. and returned at 1:03 p.m.

Student use of technology and appropriate policies were discussed, along with testing, finances, and test scores.

After a discussion on Google Docs, Board member Lee Braunel stated that he would like to see a demonstration of how the program works. Library Media Specialist Robin Mills indicated that she would share a reflection journal for that purpose.

On motion by Lee Braunel, seconded by Catherine Shallue, the Information Library Media and Technology Plan for 2013-2016 was adopted as presented. Motion passed unanimously (6-0).

On motion by Dave Nickels, seconded by Keith Shaw, the meeting adjourned at 1:16 p.m.

Respectfully submitted,

Rebecca McLafferty, Secretary

Linda Gratz

Board President