

MINUTES OF BOARD MEETING  
Manitowoc Board of Education  
January 21, 2014

A regular meeting of the Board of Education was called to order by President Linda Gratz at 12:00 p.m. Members present were Mr. Lee Braunel, Ms. Catherine Shallue, Mr. Dave Longmeyer, Mr. Keith Shaw, and Ms. Linda Gratz. Also present were Superintendent Marcia Flaherty and Board secretary Rebecca McLafferty. Member(s) absent: Mr. Dave Nickels, Ms. Karen Rohrer

The meeting began with roll call and the pledge of allegiance.

Motion was made by Lee Braunel, seconded by Keith Shaw, and carried, to approve the minutes of the December 10, 2013, regular meeting.

Karen Rohrer arrived at 12:04 p.m.

Board President Linda Gratz requested the Buildings and Grounds Committee report be heard at this time. Lee Braunel, chairperson of the Buildings and Grounds Committee, reported on the January 7, 2014, meeting. The first item of discussion concerned the Red Arrow Tennis Courts which are in disrepair and are used primarily for MPSD physical education classes and tennis team practices. A committee motion passed to bring a request to the Board for Director of Buildings and Grounds Jeff Schulz to discuss with the City of Manitowoc about sharing the cost of resurfacing the courts in the current location. The second item of discussion concerned an extensive list of buildings and grounds needs, which will be referred to the Buildings and Grounds Committee and the Finance & Budget Committee for joint discussion and development.

Karen Rohrer, chairperson of the Finance and Budget Committee, reported on the January 7, 2014, meeting, during which the committee voted to bring the tentative list of Kupper/Ratsch purchases to the Board for approval.

Keith Shaw, chairperson of the Curriculum Committee, reported on the January 7, 2014, meeting during which Director of Elementary and Secondary Education Deborah Shimanek reviewed the elementary math resource adoption process. A Project Lead the Way Grant was awarded to the MPSD, with two courses approved for 2014-15: Introduction to Engineering Design (in association with IB Design Technology) for grades 9-12 for 1 credit; and Design, Modeling Automation, and Robotics (replacing the Engineering, Robotics, and Automation class) for grades 7-9 for ½ credit and meeting every other day. The science curriculum was also discussed, regarding proposed transitions for the next 3 years and proposed new courses. The MPSD Academy handbook was also discussed.

Superintendent Marcia Flaherty gave a presentation on the state of the district. Presentation topics included enrollment, ethnic data, free and reduced lunch comparables, spending and

funding per pupil, school finance, budget basics, revenue cap, tax rate, staffing, health insurance, and district goals. District goals will be further discussed at the February 11 board meeting.

Director of Pupil Services Joanne Metzen and Washington Jr. High School Counselor Michael Morgen reported on the proposed Safety Response Plan. After considerable discussion, on motion by Karen Rohrer, seconded by Keith Shaw, the Board voted unanimously (6-0) to approve the plan as presented.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Lee Braunel, seconded by Keith Shaw, and unanimously carried (6-0) to approve voucher #427 totaling \$2,704,949.66, and voucher #422 totaling \$2,400,076.36, for a total of \$5,105,026.02. A financial statement was presented for the month ending December 31, 2013.

Director of Business Services Ken Mischler spoke briefly about preparation of the District's budget for 2014-2015 and referred to the booklet that Board members received which contains the proposed budget calendar/timeline, list of budget responsibilities, list of accounts, and budget request forms. A special meeting will be held on January 28 at noon to begin planning the 2014-2015 budget.

It was moved by Keith Shaw, seconded by Karen Rohrer, and carried unanimously (6-0), to approve the availability of funds from the Manitowoc Board of Education Trust Fund as follows: 2014 scholarships totaling \$131,550, and authorization of \$116,750 for 2013 student loans.

On motion by Keith Shaw, seconded by Karen Rohrer, the Board unanimously (6-0) approved \$290,000 for initial or continuing student loans for 2014.

Director of Human Resources Andrea Holschbach presented the Personnel Report, consisting of two resignations; hire of professional and support staff, recommended approval of a leave of absence for 2014-2015; and approval of extracurricular contracts. Motion was made by Catherine Shallue, seconded by Lee Braunel, and unanimously carried (6-0) to approve the Personnel Report as presented.

In compliance with Manitowoc Public School District policy, Andrea Holschbach reported that all enrollment spots will remain open for 2014-2015.

Board member Keith Shaw requested feedback from Board members on Resolutions that will be voted on during the 2014 Delegate Assembly in Milwaukee. Shaw referred to various resolutions and Board members commented on the same.

On motion brought from the Finance and Budget Committee, the Board voted unanimously (6-0) to approve the list of requests to be paid from the Kupper/Ratsch Fund totaling \$17,938.18.

On motion brought from the Buildings and Grounds Committee, the Board voted unanimously (6-0) to authorize Director Jeff Schulz to discuss with the City of Manitowoc sharing the cost of resurfacing Red Arrow Park tennis courts in the current location.

The Policy/Personnel Committee will meet on January 29 at 4:00 p.m. The Buildings and Grounds Committee will be scheduling a meeting. Budget and Finance Committee will not schedule a meeting at this time, as the budget will be discussed at the January 28 School Board meeting.

On motion by Lee Braunel, seconded by Catherine Shallue, motion carried to adjourn the meeting at 1:20 p.m.

Respectfully submitted,  
Rebecca McLafferty, Secretary

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Linda Gratz  
Board President